MINUTES

BOARD OF FIRE COMMISSIONERS
SPECIAL BUSINESS MEETING

June 20, 2023

The East Grays Harbor Fire and Rescue Board of Commissioners met at Station 5-5, located at 112 N. 2nd Street, Elma, WA 98541, for the Special Business Meeting at 7:00 p.m. on January 18th, 2023, and on Microsoft Teams.

1. **Call to Order:**
    Called to order at 7:00 p.m. by Commissioner Hauge.

2. **Pledge of Allegiance:**
    Pledge of Allegiance.

3. **Roll Call:**
    Commissioner Reinhart, Commissioner Krouse, Commissioner Hauge, Commissioner Patton, Commissioner Borden, & Secretary Monica Thomas

4. **Approval of the Agenda:**
    Commissioner Borden motioned to approve the agenda, and it was seconded by Commissioner Reinhart. Motion carried.

5. **New Business:**

    a. Approval of Executive Administrative Job Description- Commissioner Borden motions to approve Executive Administrative Job Description. Commissioner Reinhart seconded the motion. Motion carried.
        Discussion by Commissioners having the Attorney and the new Chief look at description. Commissioner Borden motions to table it until Attorney and Chief can look at description. Seconded by Commissioner Reinhart.

6. **Executive Session:**
    The Commissioner went into executive session per RCW 42.30.140(4) at 7:05 for 45 minutes. At 7:50 Commissioner Hauge returned and extended the meeting 40 minutes. At 8:30 resumed regular meeting. Commissioners discussed employee issues and employment matters. Commissioners did contact a Chief candidate with an offer, he will get back to us by the end of the week.

7. **Public comment:**
    None

8. **Adjournment:** - Commissioner Reinhart made a motion to adjourn at 8:40pm, seconded by Commissioner Krouse.

Approved this February 7th, 2023.

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Dave Hauge, Chairman

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Eric Patton, Commissioner

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Robert Krouse, Commissioner

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John Reinhart, Commissioner

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Jacob Borden, Commissioner

ATTEST:

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Monica Thomas
District Secretary