

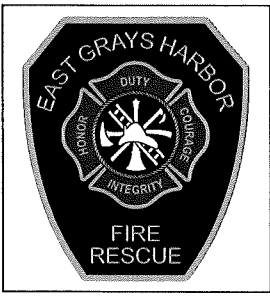
MINUTES

BOARD OF FIRE COMMISSIONERS REGULAR MONTHLY MEETING

September 13th, 2022

The East Grays Harbor Fire and Rescue Board of Commissioners met at Station 5-5, located at 112 N. 2nd Street, Elma, WA 98541, for the regular monthly business meeting at 7:00 p.m. on September 13th, 2022, and on Microsoft Teams.

1. **Call to Order:**
Called to order at 7:00 p.m. by Commissioner Hauge.
2. **Pledge of Allegiance:**
Pledge of Allegiance.
3. **Roll Call:**
Commissioner Reinhart, Commissioner Krouse, Commissioner Hauge, Commissioner Borden, Chief Fulbright & Secretary Alison Sinclair.
Commissioner Patton (excused absence).
4. **Approval of the Agenda:**
Commissioner Reinhart motioned to approve the agenda, and it was seconded by Commissioner Borden. Commissioner Hauge requested to make an addition to the agenda, with 5b. Local 4075 announcement. Motion carried.
5. **Swearing in Board Secretary:**
Alison Sinclair sworn in as new Board Secretary.
6. **Approval of the Minutes:**
Commissioner Krouse motioned to approve the August 09, 2022, regular meeting minutes. Seconded by Commissioner Borden. Motion carried.
7. **Awards/Appreciation/Retirement:**
Local 4075 presented Chief Fulbright with the 5-year Axe Award after his promotion out of the Union.
8. **Financial:**
 - a. Approval of Expenses
 - (1) **2nd Batch for August 2022**
Commissioner Borden made a motion to approve batch 2, warrants 864 to 882, seconded by Commissioner Reinhart. Motion carried.



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(2) 1st Batch for September 2022

Commissioner Krouse made a motion to approve batch 1, warrants 910 to 931, seconded by Commissioner Borden. Motion carried.

b. **Approval of September Draw and Payroll:**

Commissioner Krouse motioned to approve September 2022 draw and payroll, seconded by Commissioner Borden. Motion carried.

c. **Review of month-end reports:**

Chief Fulbright presented month-end reports. Discussion of an error with a District 12 invoice, will be corrected by next month.

9. **Communications:**

Chief Fulbright presented Grays Harbor County Commissioner Resolution for Public Safety Tax.

10. **Chief's Report:**

See attached copy of Chief's report. The board agreed that Commissioner Hauge will accompany Chief Fulbright to Columbus Ohio for the ambulance inspection.

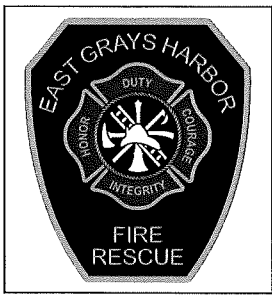
11. **Old Business:**

- a. Navistar Chassis – Covered in Chief's report
- b. High School Program – Chief and Ali Sinclair had a meeting with Elma program director on 09/12/22 to discuss moving forward with the High School Cadet program, Projected start in Fall 2023. Also, discussion about partnering with them for their new Allied Health Program including job shadowing and station visits.
- c. Tender – No update.
- d. Lexipol - Covered in Chief's report.

12. **Executive Session:**

The Commissioners went into executive session per RCW 42.30.140(4) at 7:44pm for 30 minutes. At 8:15pm Commissioner Hauge returned and extended the executive session for an additional 20 minutes. Regular meeting resumed at 8:36pm.

Discussion was had regarding Chief Fulbright's vacation overage and Chief's annual review, no action taken.



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Commissioner Borden motioned to adopt the new Administrative Assistant job description stating that the job position will now be “non-exempt” to qualify for overtime, seconded by Commissioner Reinhart. Motion carried.

13. New Business:

- a. Fire Protection Agreement for Fairgrounds- Discussion to terminate the fire protection agreement with the Fairgrounds in order to receive the new Public Safety Tax. Commissioner Borden motioned to terminate the protection agreement, seconded by Commissioner Krouse. Motion carried.
- b. 2003 Ford Expedition for Sprint unit- Discussion to replace our current utility vehicle with a Ford Expedition from Thurston County Medic One at no expense, plus an additional \$500.00 from them to remove their logo. The vehicle comes equipped with a full light and siren package. The Expedition may be used for future sprint car services with neighboring agencies. We will liquidate our current Dodge Durango. Commissioner Borden motioned to acquire the Expedition, seconded by Commissioner Krouse. Motion carried.
- c. EMS Availability Agreement- Time for negotiations for Grays Harbor Fire District 12 and McCleary Fire Department. Chief will present them with 2 possible options. Projection 1 where their rates increase due to inflation over the last 6 years. Projection 2 where they respond to non-injury lift assists with a less rate of increase. Board favors projection 2 with a 6-year term. Chief has upcoming meetings with both District 12 and McCleary Fire to discuss.

14. Public Comment:

No public comment

15. Commissioner Comments:

- a. Commissioner Hauge –Thank you Ali for all the work in Recruitment. Thank you, Dwight Mayberry, for working on pre-fire planning. Thank you to those who held the first aid class, it was a great public relations thing, it also builds good leadership. Thank you to Firefighters Clark and Franklin for good results in fire academy. A big thank you to Firefighter DeBakker for the ventilation training and his time. Thank you everyone for your hard work.
- b. Commissioner Krouse – Would also like to say thank you to Ms. Sinclair. Thank you to the 2 gentlemen that went on the wildland fire, being away from family is tough. Would like to commend Chief on his years on service and



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congratulate him on the axe. Also, thank you to the paid staff on all their hard work.

- c. Commissioner Borden – Welcome and congratulations to Secretary Sinclair, we look forward to working with you.
- d. Commissioner Reinhart – No comment

16. **Board of Volunteer Firefighter's Council:**
Approval of 3 volunteer firefighter physicals.

17. **Adjournment:** - Adjourned at 09:06 pm

Approved this October 11th, 2022.

Dave Hauge, Chairman

Eric Patton, Commissioner

Robert Krouse, Commissioner

John Reinhart, Commissioner

Jacob Borden, Commissioner

ATTEST:

Alison Sinclair
District Secretary