

MINUTES

GRAYS HARBOR FIRE DISTRICT 5 BOARD OF FIRE COMMISSIONERS REGULAR MONTHLY BUSINESS MEETING

October 13, 2020

The Grays Harbor Fire District 5 Board of Commissioners met at the Elma Fire Station, located at 112 N. 2nd Street, Elma, WA 98541, for the regular monthly business meeting at 7:00 p.m. on October 13, 2020.

1. Call to Order:

The meeting was called to order at 7:00 p.m. by Commissioner Patton.

2. Pledge of Allegiance:

Pledge of Allegiance.

3. Roll Call:

In attendance were Commissioner Hauge, Commissioner Patton, Chief Fulbright & Secretary Jody Coon

4. Approval of the Agenda:

Commissioner Hauge made a motion to approve the agenda as corrected, Commissioner Patton second the agenda. All voted in favor, motion passed.

5. Approval of Meetings:

- a. Approval of Minutes for Sep 8, 2020

Commissioner Hauge made a motion to approve the minutes from the Sep 8, 2020 regular meeting. Commissioner Patton seconded the motion. All voted in favor, motion passed.

6. Financial:

- a. Approval of Expenses:

2nd Batch for September 2020 \$13,271.61 (No Action Required)

Commissioner Hauge made a motion to approve batch one (1) from

October 2020. Commissioner Patton seconded the motion. All voted in favor, motion passed.

Brief discussion regarding PO's being filled out more accurately.

b. Review of September Payroll:

No action taken

c. Approval of October Payroll:

Brief discussion of a more simplified report of payroll by Commissioner Hauge. Gross payroll expense to the district.

Commissioner Hauge made a motion to approve September payroll. Commissioner Patton second the motion. All voted in favor motion passed.

d. Review of Month end BIAS and County Budget Reports.

1. Fund transfer from EMS Fund to General Fund

7. **Communications:**

a. Washington State Auditor Financial Report

8. **Chief's Monthly Reports:**

a. Fire Chief's Monthly Report:

See attached copy of Chief's report. Chief briefly went through report and answered questions.

9. **Old Business:**

a. AGF Grant 2018 Update (discussed in Chief's report)

b. Bias Software: (Final Report)

c. Emergency Reporting Data Base:

d. Navistar Chassis update: Rev Group removed from party then Navistar is willing to negotiate

e. Annexation – Chief's report

f. Commissioner Training – No training completed yet

10. New Business:

- a. Resolution 20-6 Budget Amendment - Signed
- b. 2019 AFG SCBA GRANT (Nothing to Report)
- c. 2019 Staffing for Adequate Fire and Emergency Response Grant (Nothing to report)
- d. 2021 Budget (Will be presented at the November 10th Commissioner Meeting and finalized on November 24th Meeting)

11. Commissioner Comment:

- a. Commissioner Hauge:

Commissioner Hauge values safety within the department and hopes the safety committee picks it up. Thank you to John Fields for all his years of service. Thank you to Adam and Jody for ongoing hard work.

- b. Commissioner Hauge:

Commissioner Patton also thanks John Fields for his service. He appreciates all the hard work from Adam and Jody. Great job to the crews for all they are doing. Another thank you to Adam for all the extra hours he is putting in.

12. Public Comment:

None

13. Meeting of local Board of Volunteer Firefighters Council:

Bill Wickwire BVFF retirement forms signed

14. Executive Session: None

15. Awards/Appreciation/Retirement:

- a) John Field recognized for his 35 years of service.

Adjournment:

Commissioner Hauge made a motion to adjourn meeting at 7:57. Motion second by Commissioner Patton. All voted in favor. Motion passed meeting adjourned.

Approved this November 10, 2020.

Jim Crisp, Chairman

Eric S. Patton 11-10-20

Eric Patton, Commissioner

Dave Hauge

Dave Hauge, Commissioner

ATTEST:

Jody Coon

Jody, Coon
District Secretary