

MINUTES

GRAYS HARBOR FIRE DISTRICT 5 BOARD OF FIRE COMMISSIONERS REGULAR MONTHLY BUSINESS MEETING

June 15, 2020

The Grays Harbor Fire District 5 Board of Commissioners via Zoom for the Regular monthly business meeting at 7:00 p.m. on June 15 2020.

1. **Call to Order:**

The meeting was called to order at 7:00 p.m. by Commissioner Crisp.

2. **Pledge of Allegiance:**

Pledge of Allegiance skipped due to the Zoom meeting setting.

3. **Roll Call:**

In attendance were Commissioner Patton (via telephone), Commissioner Hauge, Commissioner Crisp, Chief Fulbright & Secretary Jody Coon

4. **Approval of the Agenda**

Commissioner Hauge made a motion to approve the agenda, Commissioner Patton second the agenda. All voted in favor, motion passed.

5. **Approval of May 11, 2020 Regular Meeting:**

Commissioner Hauge made a motion to approve the minutes from the May 11, 2020 regular meeting. Commissioner Patton seconded the motion. All voted in favor, motion passed.

6. **Financial:**

a. Approval of Expenses:

(1) 2nd Batch for May 2020 for \$12,141.27

Commissioner Hauge made a motion to approve batch two (2) from May 2020. Commissioner Patton abstained secondary to being absent, Commissioner Crisp seconded the motion. All voted in favor, motion passed.

(2) 1st Batch of June 2020 for \$69,158.86

Commissioner Hauge made a motion to approve batch one (1) June 2020. Commissioner Patton abstained secondary to absent, Commissioner Crisp seconded the motion. All voted in favor, motion passed

b. Review of May Payroll:

No action taken

c. Approval of June Payroll:

Commissioner Hauge made a motion to approve June payroll. Commissioner Patton second the motion. All voted in favor motion passed.

d. Review of Month End County Budget Reports.

7. **Communications:**

No Communications

8. **Chief and Committee Reports:**

a. Fire Chief's Monthly Report:

See attached copy of Chief's report. Chief briefly went through report and answered questions.

Commissioner Patton inquired about the time frame regarding closing the communication grant? Chief still waiting for bids to come back from Motorola.

Commissioner Patton also requesting a new door code system be installed on the man door of station 5-4

9. **Old Business:**

a. District Policy Review:

(1) Table again to allow more time for commissioner review.

b. AFG Grant 2018 reviewed: Awarded \$391,000

c. BIAS Software: Payroll and Cash Receipts (Invoicing and cash depositing) now functioning.

d. Zoll/Spillman Interface – Nothing to report

- e. 2019 Staffing for Adequate Fire and Emergency Response Grant (Open)

Grant submitted, waiting approval.

- f. Transfers

Commissioner Hauge is concerned the district is going backwards financially regarding long distance transfers. Commissioner Patton would like to see Summit Pacific to assist the district with additional cost incurred for increase in transfers.

- g. Navistar

Commissioner Crisp requested a status update regarding the Navistar Medic units. Chief updated commissioners and requested they move forward with legal action as discussed. Commissioner agreed to move forward if an agreeable resolution (*100% remounts, plus a third ambulance*) was not received by Friday June 19, 2020.

Commissioner Patton requested Chief to contact International Portland demanding they remove the two Navistar medic units.

Commissioner Patton proposed a motion to move forward with legal action against Navistar and the medic units be removed from district property. Commissioner Hauge second the motion, all in voted in favor. Motion passed.

10. **New Business:**

- a. 2019 Staffing for Adequate Fire and Emergency Response Grant

Discussed in Old Business

- b. Annexation, City of Elma/District 5 – Cover in Chief's Report

- c. Transfers

Discussed in Old Business

- d. Commissioner Training:

Discussed online training

- e. Grays Harbor County Fairgrounds fire protection fees

Commissioner Hauge is concerned for the fairground's loss of revenue secondary to COVID -19. He proposed a motion to forgive the fee this year. Commissioner Patton would like to see if the federal funding to cost the loss of revenue first. Commissioner Hauge motion was tabled until next meeting.

11. **Commissioner Comment:**

a. Commissioner Hauge

Commended staff for their efforts on recent tractor trailer MVC. He also commends Chief for working very hard and wants to thank him. Thank you, Jody, for all her work.

b. Commissioner Patton

Also echoes Commissioner Hauge's comments. Thanks' Jody for all the extra work. Chief thank you for what you're doing, keep up the good work.

c. Commissioner Crisp

Chief, thank you for doing all you're doing, taking the bull by the horns. Jody thank you for all the extra work, it isn't unnoticed.

12. **Public Comment:**

None

13. **Executive Session:** No action

14. **Meeting of local Board of Volunteer Firefighters Council:** (No action)

15. **Adjournment:**

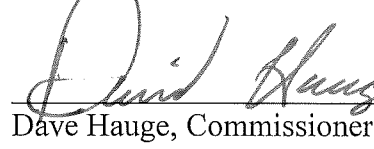
Commissioner Hauge made a motion to adjourn meeting at 8:00. Motion second by Commissioner Patton. All voted in favor. Motion passed meeting adjourned.

Approved this July 15, 2020.



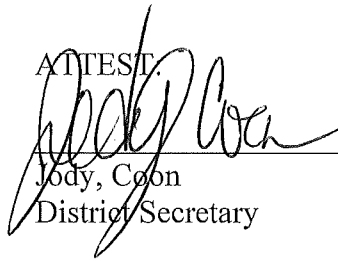
Jim Crisp, Chairman

Eric Patton, Commissioner



Dave Hauge, Commissioner

ATTEST.



Jody Coon
District Secretary