

MINUTES
BOARD OF FIRE COMMISSIONERS
REGULAR MONTHLY MEETING

March 7th, 2023

The East Grays Harbor Fire and Rescue Board of Commissioners met at Station 5-5, located at 112 N. 2nd Street, Elma, WA 98541, for the regular monthly business meeting at 7:00 p.m. on March 7th, 2023, and on Microsoft Teams.

1. **Call to Order:**
Called to order at 6:59 p.m. by Commissioner Hauge.
2. **Pledge of Allegiance:**
Pledge of Allegiance.
3. **Mission Statement:**
Mission Statement.
4. **Roll Call:**
Commissioner Reinhart, Commissioner Krouse, Commissioner Hauge, Commissioner Patton, Commissioner Borden, Chief Fulbright & Secretary Alison Sinclair.
5. **Approval of the Agenda:**
Commissioner Krouse would like to add to New Business- F. Spring Seminar. Commissioner Reinhart motioned, and it was seconded by Commissioner Borden to approve the agenda. Motion carried.
6. **Approval of the Minutes:**
Commissioner Patton motioned to approve the February 7th, 2023, regular meeting minutes. Seconded by Commissioner Krouse. Motion carried.

Commissioner Borden motioned to approve the February 20th, 2023, special meeting minutes. Seconded by Commissioner Reinhart. Motion carried.
7. **Awards/Appreciation/Retirement:**
Chief Fulbright presented Commissioner Dave Hauge and Commissioner Eric Patton with Firefighter Retirement Awards. Eric Patton served 33 years at Station 5-3 and Dave Hauge served 28 years at Station 5-2.
8. **Financial:**
 - a. Approval of Expenses



MINUTES

BOARD OF FIRE COMMISSIONERS REGULAR MONTHLY MEETING

(1) 2nd Batch for February 2023

- a. Commissioner Borden made a motion to approve EMS transactions 150 to 173, seconded by Commissioner Reinhart. Motion carried.

(2) 1st Batch for March 2023

- a. Commissioner Krouse made a motion to approve payroll transactions 217 to 220, seconded by Commissioner Borden. Motion carried.
- b. Commissioner Reinhart made a motion to approve EMS transactions 251 to 254, seconded by Commissioner Krouse. Motion carried.
- c. Commissioner Hauge made a motion to approve General warrants 217 to 220, seconded by Commissioner Krouse. Motion carried.

b. **Review of February Draw and Payroll:**

No action required and no discussion.

c. **Approval of March Draw and Payroll:**

Commissioner Reinhart made a motion to approve March Draw and Payroll, seconded by Commissioner Krouse. Motion carried.

d. **Review of month-end reports:**

No action required and no discussion.

9. **Communications:**

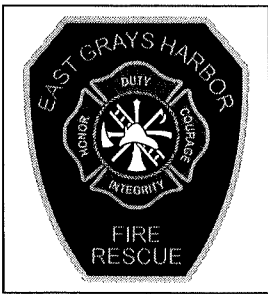
- a. L&I- Complaint interviews in progress. Requested documents have been submitted and a few more interviews are to be scheduled.

10. **Chief's Report:**

See attached copy of Chief's report.

11. **Old Business:**

- a. High School Plan – No update. Will remove from the agenda.
- b. Tender 5-21 – Tender that we were interested in didn't pass the inspections. Commissioner Borden made a motion to resend Resolution 23-03 as we are back in the market for a new truck, seconded by Commissioner Reinhart. Motion carried.



MINUTES

BOARD OF FIRE COMMISSIONERS REGULAR MONTHLY MEETING

Discussion regarding current Tender 5-21. Chad Thomas will re-diagnose the current condition and mechanical issues of the truck and report back to the Commissioners.

Commissioner Patton made a motion to pay off both Rosenbauer loans. Brief discussion about the negatives of paying the loans off in full. The motion was seconded by Commissioner Reinhart. Motion carried.

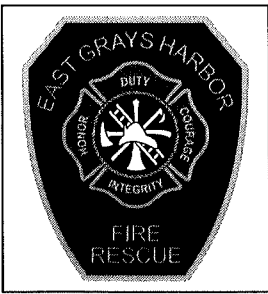
- c. Lexipol – No update. Commissioner Patton requested a report on employee progress.
- d. EMS Availability Agreements- No update.

12. New Business:

- a. Computers/Tablets- Chief Fulbright presented the cost of purchasing Surface tablets for the Commissioners. Commissioner Krouse motioned to purchase the tablets, seconded by Commissioner Reinhart. Motion Failed.
- b. Consulting Firm- The cost of a consulting firm to help the district hire a new Fire Chief will cost approximately \$18,500. This Firm is used by many other departments throughout the state. Commissioner Patton made a motion to hire the firm, seconded by Commissioner Borden. Motion carried.

-Commissioner Hauge made a motion to add G. IT assistance to New Business, seconded by Commissioner Borden. Motion carried.

- c. Chairman position- Commissioner Patton made a motion to elect Commissioner Hauge as Board Chair, seconded by Commissioner Borden. Commissioner Patton made a motion to close nominations, seconded by Commissioner Borden. Motion carried.
Motion carried to re-elect Commissioner Hauge as Board Chairman.
- d. Fire Station Feasibility Study- Remove from the agenda.
- e. Fire levy lid lift- Remove from the agenda.
- f. Spring Seminar- Commissioner Krouse presented information on the spring leadership conference in Chelan on June 3rd.
- g. IT Assistance- Chief Fulbright presented information on an IT specialist from the City of Montesano. The City of Elma and the City of McCleary also have



MINUTES

BOARD OF FIRE COMMISSIONERS REGULAR MONTHLY MEETING

an interlocal agreement with the City of Montesano for IT support. Commissioner Borden made a motion to enter the agreement for IT support with the City of Montesano, seconded by Commissioner Patton. Motion carried.

13. Public Comment:

Commissioner Hauge reported on a comment from previous meeting and advised that 53% of our approved 2023 budget is applied to staff.

14. Commissioner Comments:

- a. Commissioner Hauge – Read a letter regarding Chief Fulbright’s departure and his tenure with the District.
- b. Commissioner Patton- Thank you to the volunteers. You are appreciated.
- c. Commissioner Krouse – No comment
- d. Commissioner Borden- Thank you for everything, Chief. Sad to see you go.
- e. Commissioner Reinhart – No comment

15. Meeting of Local Board of Volunteer Firefighter’s Council

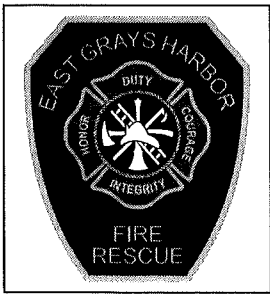
No business

16. Executive Session:

The Commissioners went into executive session per RCW 42.30.140(4) at 7:50pm for 15 minutes. At 8:05pm Commissioner Hauge returned and extended the executive session for an additional 10 minutes. Regular meeting resumed at 8:14pm.

Discussion regarding the recent Captain’s promotional test. All Commissioners agreed unanimously on candidate promotion. Appointment will happen tomorrow and swearing in will happen at next Commissioner meeting. No action taken.

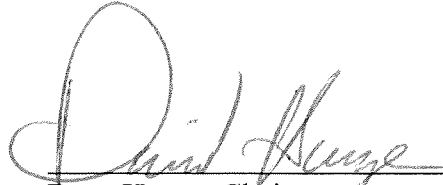
17. Adjournment: - Motion to adjourn at 8:15pm by Commissioner Reinhart, seconded by Commissioner Krouse. Motion carried.



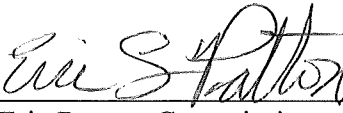
MINUTES

BOARD OF FIRE COMMISSIONERS
REGULAR MONTHLY MEETING

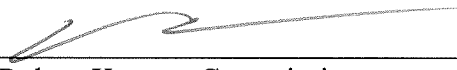
Approved this April 4th, 2023.



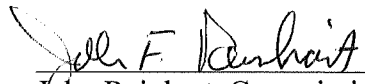
Dave Hauge, Chairman

 4-4-2023


Eric Patton, Commissioner

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Robert Krouse, Commissioner

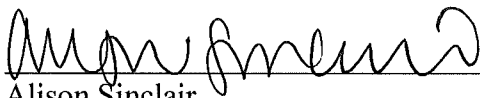
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John Reinhart, Commissioner



Jacob Borden, Commissioner

ATTEST:



Alison Sinclair
District Secretary