

MINUTES

GRAYS HARBOR FIRE DISTRICT 5 BOARD OF FIRE COMMISSIONERS REGULAR MONTHLY BUSINESS MEETING

March 9, 2021

The Grays Harbor Fire District 5 Board of Commissioners met at the Elma Fire Station, located at 112 N. 2nd Street, Elma, WA 98541, for the regular monthly business meeting at 7:00 p.m. on March 9, 2021 and on Zoom.

1. **Call to Order:**

The meeting was called to order at 7:00 p.m. by Commissioner Hauge.

2. **Pledge of Allegiance:**

Pledge of Allegiance. Followed by Commissioner Hauge reading a mission statement for this meeting. "The mission of this meeting is to be respectful of others, contain our emotions, present opinions and have discussion, to accomplish the business of Grays Harbor Fire District 5 and keep the organization running smooth and in harmony".

3. **Roll Call:**

In attendance were Commissioner Crisp, Commissioner Hauge, Commissioner Patton, Chief Fulbright & Secretary Jody Coon absent

4. **Approval of the Agenda:**

Commissioner Crisp made a motion to approve the agenda. Commissioner Patton second the motion. All voted in favor, motion passed.

5. **Approval of Minutes:**

Commissioner Crisp made a motion to approve the February 8, 2021 minutes. Commissioner Patton second the motion. All voted in favor, motion passed.

Commissioner Patton made a motion to approve the February 19, 2021 minutes with discussion. Commissioner Crisp second the motion. Commissioner Patton would like the February minutes to be amended to include notes regarding discussion on not spending money on the KME until the oil sample test and the pump test results were received. Chief told the board he would have Jody review the recording and amend the minutes. The motion was moved and second to amend the February 19, 2021 minutes. All voted in favor, motion passed.

6. **Financial:**

a. Approval of Expenses

Commissioner Crisp made a motion to approve batch 1 for March Commissioner Patton second the motion. Commission Patton made comment on PO's being filled out well and others not. Commissioner Hauge he saw very minor issues on his review. All voted in favor, motion passed.

b. Review of February Payroll

No discussion

c. Approval of March Payroll

Commissioner Patton made a motion to approve March payroll, Commissioner Hauge second the motion. All voted in favor, motion passed.

d. Review Month End BIAS and County Revenue Reports

7. **Communications:**

a. Grays Harbor County Prosecutor Update from Chief:

Jason Walker, the prosecutor in charge of this case, has assured Chief the case has not been forgotten. During the pandemic, the court system has had to prioritize the cases with violent crimes being their priority. He affirmed the statute of limitations was 10 years in this case. The Prosecutor also relayed to the Chief that restitution in this case can be imposed at two times the amount found to have been misappropriated.

b. Insurance on misappropriation case. Chief update on current claim

The District received the amount of the claim summited after the District received the State Auditor's report. The claim remains open at this time.

c. Senator Jeff Wilson:

Bill 5341 passed the Senate unanimously.

8. **Chief's Report:**

See attached copy of Chief's report.

9. **Old Business:**

- a. Emergency Reporting Data Base (No-update)
- b. Navistar Chassis Update

Received email stating first remount should start Monday August 23, 2021 and the second to start September 27, 2021. Also, all legal parties have agreed to allow communication between the District and Navistar/Horton to resume.

- c. Annexation – Signs, pamphlets, social media, and news radio avenues in use

10. **New Business:**

- a. Add position 10 a 40-hour a week Firefighter/EMT.

Review of all Summit Pacific transfer data. Review of current and proposed staffing model. Review call volume history. IFT 2018 – 2020 data. Review of personal overall activity. Identifying areas needing improvement and the need for staffing. Review the intended goal for additional staffing, covering peak hour calls, allowing staff to complete collateral duties in a timely manner. Reducing part-time and pre diem staffing needs and reducing overall payroll annual by \$60,000. Controlling volunteer compensation (20%) rule.

Commissioner Hauge proposed a trial of the 10 position. Commissioner Patton would like to see more part-time positions used. Commissioner Crisp can see the benefit of both.

Commissioner Patton proposed hiring a consulting firm for pre fire planning to augment full-time staff. It was also proposed that the Chief see if he can find a person who would be interested in taking a temporary or a 6 month trial position.

Position 10 proposal tabled.

- b. Grays Harbor EMS Funding Senate Bill Update:

Review of current funding of the EMS office and proposed funding if Bill 5143 does become Law.

11. **Commissioner Comments:**

a. Commissioner Crisp –

Would like to thank Chief. He knows how busy he has been with all the additional work and putting this presentation together. Kudos to the crews for all their work. Thank You

b. Commissioner Patton–

Thank you to the people who are in the trenches doing what they are doing. He is hearing positive feedback from the community. Thank you.

c. Commissioner Hauge -

Thank you to Mr. Patton and Mr. Crisp, this is a real tough decision to make on the 10th position. Thank the Chief for putting up with all the Boards request and trying to fulfill them. Thank you.

13. **Public Comment:**

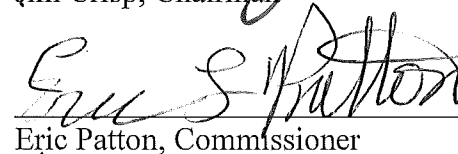
No public comment.

14. **Adjournment:** Meeting Adjourned at 22:57

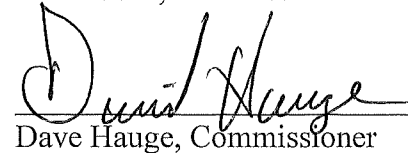
Approved this April 12, 2021.

 4-12-21

Jim Crisp, Chairman

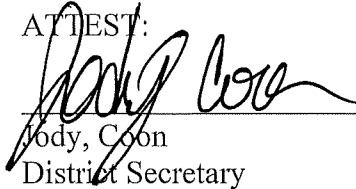
 4-12-21

Eric Patton, Commissioner



Dave Hauge, Commissioner

ATTEST:



Jody Coon
District Secretary