

## MINUTES

### GRAYS HARBOR FIRE DISTRICT 5 BOARD OF FIRE COMMISSIONERS REGULAR MONTHLY BUSINESS MEETING

February 11, 2020

The Grays Harbor Fire District 5 Board of Commissioners met at the Elma Fire Station located at 112 N 2<sup>nd</sup> Street, Elma, WA, for the Regular monthly business meeting at 7:00 p.m. on February 2020.

1. **Call to Order:**

The meeting was called to order at 7:00 p.m. by Commissioner Crisp.

2. **Pledge of Allegiance:**

Commissioner Crisp called for and led the Pledge of Allegiance.

3. **Roll Call:**

In attendance were Commissioner Crisp, Commissioner Hauge, Jody Coon, Chief Fulbright. Absent Patton - Approved

4. **Approval of the Agenda**

Commissioner Crisp made a motion to approve the agenda, Commissioner Hauge second the agenda. All voted in favor, motion passed.

5. **Approval of Minutes:**

a. **January 14, 2020 Regular Meeting:**

Commissioner Crisp made a motion to approve the minutes from the January 14, 2020 Regular meeting. Commissioner Hauge seconded the motion. All voted in favor, motion passed.

6. **Financial:**

a. Approval of Expenses:

- (1) 2<sup>nd</sup> Batch of January 2020, for \$23,878.61
- (2) 1<sup>st</sup> Batch of January 2020 for \$41,703.59

Motion was made by Commissioner Hauge to approve the expenses for the 2<sup>nd</sup> batch of January for \$23,878.61 and the 1st Batch for February 2020 meeting, for \$41,703.59. Commissioner Crisp seconded the motion. All voted in favor, motion passed.

b. Review of January Payroll:

Discussion regarding overtime language in the CBA and additional personnel.

c. Approval of February Payroll:

Commissioner Crisp made a motion to approve January payroll of \$99,282.25. Commissioner Hauge seconded the motion. All voted in favor, motion passed

d. Review of Year End Budget Reports.

Monthly reports were sent out to Commissioners earlier in the month. No discussion was needed.

7. **Communications:**

No Communications

8. **Chief and Committee Reports:**

a. Fire Chief's Monthly Report:

See attached copy of Chief's report. Chief briefly went through report and answered questions.

9. **Old Business:**

a. Elma Station Remodel:

Compressor relocated from St 5-1 to Elma Station

Replacing post before installing gear rack.

b. Navistar Ambulance:

Review of Attorney Thomas Burke rejection drafted letters. Commissioner Hauge made a motion to send letters to Navistar. Commissioner Crisp seconded the motion. All voted in favor, motion passed.

- c. District policy review: Update
- d. AFG Grant 2018 update (\$391,000)  
Still in process.
- e. BIAS Software:  
Update on Bias Software integrations. New reports from Bias to be provide next meeting.
- f. Zoll/Spillman Interface.

**10. New Business:**

- a. Partnership or ILA with Chehalis Reservation
- b. AFG 2019 Grant
- c. Resolution to surplus two (2) vehicles  
1989 GMC Sierra SL3500  
VIN: GDJV34W6KF702566  
1978 9000 Ford  
VIN: W90AVFE7993

**11. Hearing of the Public/Members Present:**

No comments

**12. Commissioner Comment:**

- a. Commissioner Hauge: Both internal and external moral has improved. Keep up the improvements. Thank you to Chief Fulbright, Jody Coon and all the staff.
- b. Commissioner Crisp: Thank you to all the staff. Public comments shows their approval of moving into the Elma Station.

**13. Executive Session:**

Entered into executive session at 8:00pm for 30 minutes and will extend if needed. At 8:30 pm we extended another 30 minutes.

In Executive session we discussed the employment agreement and TA on each Article with recommended changes. Board of Commissioners directed Chief Fulbright to make changes to the agreement and submit the final copy to each Board member and attorney Brian Snure for review.

We also discussed appropriate communication with staff within the districts Chain of Command and title 52. Chief Fulbright is working with Brian Snure and Janice Cobin (HR Consultant) on district training needs for all members from the Commissioners to the newest recruit.

out of executive session at 8:55 pm and reconvened regular session

No action taken in Executive session

Regular meeting at 9:00 pm.

**16. Adjournment:**

Commissioner Hauge made a motion to adjourn at 9:00 p.m. Commissioner Crisp seconded the motion. All voted in favor, motion passed, meeting adjourned.

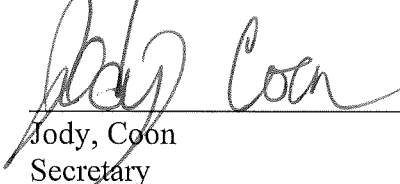
Approved this 11<sup>th</sup> February 2020.

  
Jim Crisp, Chairman 3-9-2020

Eric Patton, Commissioner

  
Dave Hauge, Commissioner

ATTEST:

  
Jody, Coon  
Secretary