

MINUTES

GRAYS HARBOR FIRE DISTRICT 5 BOARD OF FIRE COMMISSIONERS REGULAR MONTHLY BUSINESS MEETING

May 11, 2020

The Grays Harbor Fire District 5 Board of Commissioners via Zoom for the Regular monthly business meeting at 7:00 p.m. on May 11, 2020.

1. **Call to Order:**

The meeting was called to order at 7:00 p.m. by Commissioner Crisp.

2. **Pledge of Allegiance:**

Pledge of Allegiance skipped due to the Zoom meeting setting.

3. **Roll Call:**

In attendance were Commissioner Patton, Commissioner Hauge, Commissioner Crisp, Chief Fulbright & Secretary Jody Coon

4. **Approval of the Agenda**

Commissioner Patton made a motion to approve the agenda, Commissioner Hauge second the agenda. All voted in favor, motion passed.

5. **Approval of Minutes:**

a. **April 7, 2020 Regular Meeting:**

Commissioner Hauge made a motion to approve the minutes from the April 7, 2020 regular meeting. Commissioner Patton seconded the motion. All voted in favor, motion passed.

b. **April 28, 2020 Special Meeting:**

Commissioner Hauge made a motion to approve the minutes from the April 28, 2020 regular meeting. Commissioner Patton seconded the motion. All voted in favor, motion passed.

6. **Financial:**

a. Approval of Expenses:

May 11, 2020

(1) 2nd Batch for April 2020 for \$18,180.84

Commissioner Hauge made a motion to approve batch two expenses. Commissioner Patton second the motion. All voted in favor, motion passed.

(2) 1st Batch of May 2020 for \$78,046.05

Commissioner Hauge discussed expense of AP Trident. Chief explained why bill was being paid for service of GEMT service in 2017 & 2018.

Commissioner Hauge also discussed expense of Station repair costs being reimbursed by insurance.

Commissioner Patton expressed concern of reduced revenue secondary to COVID pandemic.

Commissioner Hauge made a motion to approve batch one for May's expenses. Commissioner Patton second the motion. All voted in favor, motion passed.

b. Review of April Payroll:

No action taken

c. Approval of May Payroll:

Commissioner Patton made a motion to approve May payroll. Commissioner Hauge second the motion. All voted in favor, motion passed.

d. Review of Month End County Budget Reports.

7. **Communications:**

No Communications

8. **Chief and Committee Reports:**

a. Fire Chief's Monthly Report:

See attached copy of Chief's report. Chief briefly went through report and answered questions.

9. **Old Business:**

- a. District Policy Review:
 - (1) Table to allow more time for commissioner review.
- b. AFG Grant 2018 reviewed: Awarded \$391,000
- c. BIAS Software:
 - Should be ready to go in May.
- d. Zoll/Spillman Interface – Nothing to report

10. New Business:

- a. 2020 Safer Grant open.
 - Chief outlined guidelines of grant, district need of additional staffing and financial obligations. Commissioner Hauge expressed long term impacted of COVID to district budget. Commissioner Patton discussed hiring EMT-B's versus EMT-P's. Chief explained the benefits of staffing model.
- b. Annexation, City of Elma/District 5 – Cover in Chief's Report
- c. Transfers: Commissioner Hauge would like the other two commissioners to think about transfer costs
- d. Commissioner Training:
 - Discussion of available webinar and the need for Commissioners, Chief and Secretary to attend classes.

11. Commissioner Comment:

- a. Commissioner Crisp – Met new employee Criess, looking forward to seeing her success with the District. Thank you to all the staff.
- b. Commissioner Patton – Thank you to Chief for doing a good job. Thank you to Jody and staff for stepping up
- c. Commissioner Hauge – Looking forward to meeting Stephanie. Thank you to all the staff.

12. Public Comment:

None


13. **Executive Session:** No action

14. **Meeting of local Board of Volunteer Firefighters Council:** (No action)

15. **Adjournment:**

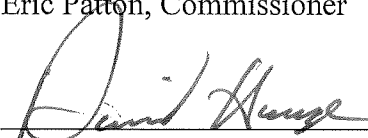
Commissioner Patton made a motion to adjourn meeting at 8:21. Motion second by Commissioner Hauge. All voted in favor. Motion passed meeting adjourned.

Approved this June 10, 2020.

 6-15-2020


Jim Crisp, Chairman

Eric Patton, Commissioner



Dave Hauge, Commissioner

ATTEST:



Jody, Coon
District Secretary