

MINUTES

GRAYS HARBOR FIRE DISTRICT 5 BOARD OF FIRE COMMISSIONERS REGULAR MONTHLY BUSINESS MEETING

April 7, 2020

The Grays Harbor Fire District 5 Board of Commissioners via Zoom for the Regular monthly business meeting at 7:00 p.m. on April 7, 2020.

1. **Call to Order:**

The meeting was called to order at 7:05 p.m. by Commissioner Crisp.

2. **Pledge of Allegiance:**

Pledge of Allegiance not available due to the Zoom meeting setting.

3. **Roll Call:**

In attendance were Commissioner Patton, Commissioner Crisp, Commissioner Hauge, Chief Fulbright & Secretary Jody Coon

4. **Approval of the Agenda**

Commissioner Hauge made a motion to approve the agenda, Commissioner Patton second the agenda. All voted in favor, motion passed.

5. **Approval of Minutes:**

a. **March 9, 2020 Regular Meeting:**

Commissioner Patton made a motion to approve the minutes from the March 9, 2020 regular meeting. Commissioner Hauge seconded the motion. All voted in favor, motion passed.

6. **Financial:**

a. Approval of Expenses:

(1) 2nd Batch for March 2020, for \$18,400.92

Commissioner Hauge made a motion to approve batch two expenses. Commissioner Patton second the motion. All voted in favor, motion passed.

(2) 1st Batch of April 2020 for \$40,808.58

Commissioner Patton made a motion to approve batch one for April's expenses. Commissioner Hauge second the motion. All voted in favor, motion passed.

b. Review of March Payroll:

No action taken

c. Approval of April Payroll:

Commissioner Patton made a motion to approve April payroll of \$85,461.03. Commissioner Hauge second the motion. All voted in favor motion passed.

d. Review of Year End Budget Reports.

7. **Communications:**

No Communications

8. **Chief and Committee Reports:**

a. Fire Chief's Monthly Report:

See attached copy of Chief's report. Chief briefly went through report and answered questions.

9. **Old Business:**

a. District policy review: Covered in Chief's report

b. AFG Grant 2018 reviewed: Covered in Chief's report

c. BIAS Software:

Payroll nearly ready to go. Should be ready to go in April.

d. Zoll/Spillman Interface – Nothing to report

10. **New Business:**

a. AFG 2019 Grant Open: Nothing to report

- b. Annexation, City of Elma/District 5 – City of Elma council voted unanimously to annex with District 5
- c. Board Meeting going electronic (cost savings)

Commissioner Hauge and Crisp in favor of the proposed idea, commissioner Patton has concerns. He would like to Chief to review with legal first.

- d. Resolution 20-4 Concurrence to annexation:

Commissioner Hauge made a motion to approve annexation. Commissioner Patton second motion. All voted in favor. Motion passed.

11. Commissioner Comment:

- a. Commissioner Hauge – Recognizes all the challenges with COVID and our safety. Thank you to everyone for their work and stay safe.
- b. Commissioner Patton - Also recognizes the trying times. Thank you for the help during this epidemic.
- c. Commissioner Crisp – Great job to the crews. Also, thank you to Eric and Alex for helping with the station up dates.

12. Public Comment:

None

13. Executive Session: No action

14. Meeting of local Board of Volunteer Firefighters Council:

- a. Notice of retirement: Cecilia Mattox

Commissioner Patton made a motion to approve. Commissioner Hauge second the motion. All voted in favor. Motion passed.

- b. Notice of retirement: Leo Mattox

Commissioner Patton made a motion to approve. Commissioner Hauge second the motion. All voted in favor. Motion passed.

- c. Notice of retirement: Mike Mitchell (completing paperwork)

Commissioner Patton made a motion to approve. Commissioner Hauge second the motion. All voted in favor. Motion passed.


d. Approval of invoice voucher for volunteer physical:

Commissioner Patton made a motion to approve. Commissioner Hauge second the motion. All voted in favor. Motion passed

15. **Adjournment:**

Commissioner Hauge made a motion to adjourn meeting at 7:31. Motion second by Commissioner Patton. All voted in favor. Motion passed meeting adjourned.


Approved this May 11, 2020.

 5-13-20
Jim Crisp, Chairman

 5-12-20
Eric Patton, Commissioner


Dave Hauge, Commissioner

ATTEST:


Jody Coon
District Secretary