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**GRAYS HARBOR FIRE DISTRICT 5
BOARD OF FIRE COMMISSIONERS
REGULAR MONTHLY BUSINESS MEETING**

May 12, 2021.

The Grays Harbor Fire District 5 Board of Commissioners met at the Elma Fire Station, located at 112 N. 2nd Street, Elma, WA 98541, for the regular monthly business meeting at 7:00 p.m. on May 12, 2021 and on Zoom.

1. Call to Order:

The meeting was called to order at 7:03 p.m. by Commissioner Hauge.

2. Pledge of Allegiance:

Pledge of Allegiance. Followed by Commissioner Hauge reading a mission statement for this meeting.

3. Roll Call:

In attendance were Commissioner Crisp, Commissioner Hauge, Commissioner Patton, Chief Fulbright & Secretary Jody Coon

4. Approval of the Agenda:

Commissioner Patton made a motion to approve the agenda with the addition of G. New ambulance discussion & Chief's annual review discussion. Commissioner Crisp second the motion. All voted in favor, motion passed.

5. Approval of Minutes:

Commissioner Patton made a motion to approve the April 12, 2021, regular meeting minutes. Commissioner Crisp second the motion. All voted in favor, motion passed.

6. Financial:

a. Approval of Expenses

(1) 2nd Batch for April 2021- No action required.

(2) 1st Batch for May 2021

Commissioner Patton made a motion to pay batch 1 for May 2021 with discussion to remove duplicate invoice. Commissioner Crisp second the motion with removing duplicate invoice. All voted in favor, motion passed.

- b. Review April payroll (No action required)
- c. Approval of May Draw and Payroll.

Commissioner Hauge made a motion to approve May draw and payroll. Commissioner Patton second the motion. All voted in favor, motion passed.

- d. Review of month end reports.

Commissioner Patton suggested the district use the state investment pool to invest a portion of the district funds.

8. Communications:

- a. GHFD1 – Has expressed interest in discussing with GHFD5 the cost and options for a sprint unit to assist with their EMS needs.
- b. Grays Harbor County Prosecutor: No update to report.
- c. Insurance on Misappropriation case: No update to report.

9. Chief's Report:

See attached copy of Chief's report.

10. Old Business:

- a. Emergency Reporting Data Base: Still entering data and working with Elma to upload data and merging accounts.
- b. Navistar Chassis – Covered in Chief's report
- c. Annexation – Voter approved and certified. Next step transfer of assets and Chief to present a Resolution to move from a three-person Board to a five-person Board.
- d. KME – PVC tank connection repaired in-house. DOT inspection to be done and pump packing to be completed prior to pump testing.
- e. Rosenbauer – Complete and in service. Working with the State Treasure to transfer debt.

f. Grays Harbor EMS Office funding (Senate Bill 5341) Bill died on the floor. EMS office looking at other sources of funding.

g. FTE/PTE (Position 10)

Discussion on putting position on hold and focusing on filling all current positions.

11. New Business:

a. High School Program – Chief informed the Board of recent discussion with the new Superintendent. He is very familiar with this type of program and is in favor of moving forward.

b. SPMC-RFP for transfer work – Chief was supposed to receive a bid packet from them, however, they have yet to send the packet. Chief was then told this could be 3 months out.

c. Active 911 Account – Accounts are merged and functioning as intended.

d. Pre-Fire Plan – Program is being ordered.

e. EMS Billing Data – No update yet

f. Resolution 21-4 Surplus Radio Equipment

Chief would like to surplus 7 of the 11 radios to GHFD15. Commissioner Patton made a motion to approve Resolution 21-4 to surplus radios and donating 7 of the 11 to GHFD15. Commissioner Hauge second the motion. All voted in favor motion passed.

g. New Ambulance Discussion – Chief present current fleet needs and proposed the purchase of a used ambulance to replace failing M-31. Commissioner Hauge made a motion to purchase the Farmington Ambulance with a request of all maintenance records and the understanding that the maintenance division will inspect this ambulance on site and refuse purchase if issues are found. Commissioner Patton second the motion. All voted in favor, motion passed.

h. Chief's Annual Review – Commissioner Hauge would like to have a meeting May 24th at 6:00, executive session to discuss the Chief's Annual Review. Meeting agreed upon.

12. Executive Session – No Action Needed

13. **Commissioner Comments:**

- a. Commission Crisp – Adam thank you all you hard work especially the social media announcements pertaining to the annexation. Congratulations to Stephanie for getting through probation. Jody, thank you for your hard work on accounts payable and everything you do. We see your hard work and we appreciate it, thank you. And thank you to everyone else in the district, the boots on the ground doing the hard work. I know with three people out, it is hard.
- b. Commissioner Patton – I'd like to reiterate what was just said. The hospital issue is of great concern. Certain shifts are really working hard to facilitate transfers and other ones seem to not try as had. I will say that has been observed from the outside. For those that are doing the work thank you, without it we aren't what we are. I don't want to go backwards. Adam, thank you.
- c. Commissioner Hauge – Thank you Kolby Kesler for outstanding effort in repairing the engine. Thank you to the citizens of GHFD5 and the City of Elma for approving the annexation. Thank the Chief and Jody for all of their efforts. Thank you to the other commissioners.

13. **Public Comment:**

No public comment.

14. **Meeting of Local Board of Volunteer Firefighters Council –**

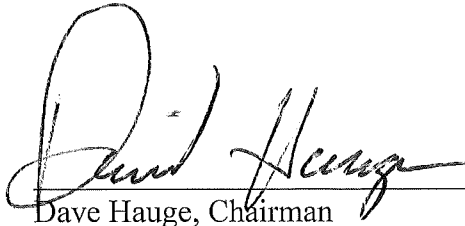
- a. Approved retirement for Beerbower.

15. **Awards / Appreciation / Retirement –**

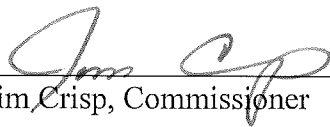
- a. Swearing in ceremony for Firefighter Criess

16. **Adjournment:** Meeting Adjourned at 22:33

Approved this June 7, 2021.



Dave Hauge, Chairman

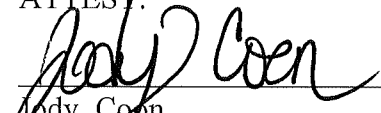


Jim Crisp, Commissioner

Approved by phone conference

Eric Patton, Commissioner

ATTEST:



Jody Coon
District Secretary