

MINUTES

GRAYS HARBOR FIRE DISTRICT 5 BOARD OF FIRE COMMISSIONERS REGULAR BUSINESS MEETING

December 14, 2021

The Grays Harbor Fire District 5 Board of Commissioners met at the Elma Fire Station, located at 112 N. 2nd Street, Elma, WA 98541, for the regular monthly business meeting at 7:00 p.m. on December 14, 2021, and on Zoom.

1. **Call to Order:**

The meeting was called to order at 7:00 p.m. by Commissioner Hauge.

2. **Pledge of Allegiance:**

Pledge of Allegiance. Followed by Commissioner Hauge reading the Boards mission statement for this meeting.

3. **Roll Call:**

In attendance were Commissioner Hauge, Commissioner Patton, Commissioner Crisp, Chief Fulbright & Secretary Jody Coon has an excused absence, Ali Sinclair sat in in her absence.

4. **Approval of the Agenda:**

Commissioner Patton asked to add a “5-minute executive session to ask a couple questions”. Commissioner Patton made a motion to approve the agenda. Commissioner Crisp second the motion, all voted in favor. Motion passed.

5. **Approval of Minutes:**

- a. Commissioner Patton made a motion to adopt the November 8, 2021, minutes. Commissioner Hauge second the motion, all voted in favor. Motion passed.

6. **Financial:**

- a. Approval of Expenses

(1) 2nd Batch November 2021 – Commissioner Crisp made a motion to approve the batch.

(2) 1st Batch of December 2021 – Commissioner Patton made a motion to approve the batch. Commissioner Crisp second the motion. Discussion on PO dates, co-op slow to invoice, confirmation of 5-51 engine rebuild payment. All voted in favor, motion passed.

- b. Review of November Payroll – No action
- c. Approve December Draw Payroll – Commissioner Crisp made a motion to approve payroll. Commissioner Patton second the motion. All voted in favor, motion passed.
- d. Review of month end Reports – Review only

7. **Communications:**

- a. Prosecutor update – Sentencing has been moved to January 7, 2022

8. **Chief Report:**

- a. See Chief Report

9. **Old Business:**

- a. Navistar Chassis - Expecting first chassis and of December for remount the following month.
- b. High School Program – Chief would like action to be taken by the board that would add a training / recruitment program with the high school. Chief presented a costs and ideas to the board. Commissioner Hauge would like to see training outline before approval. Commissioner Patton concerned about costs to the district. Commissioner Crisp has procured 25 sets of buncher gear donated by Olympia Fire.

Commissioner Patton made a motion to approve cadet program proposal to send to the school. Commissioner Hauge second the motion. All voted in favor, motion passed.

- c. Protection Fee SPMC – Robust discussion regarding protection fees and requests made by the hospital. Issue tabled until next month.
- d. Purchase of 2010 Dodge truck to replace Chief's current command vehicle - Chief presented resolution 21-15 Purchase of the 2010 Dodge for approval. Commissioner Hauge made a motion to approve the resolution, Commissioner Crisp second the motion, all voted in favor, motion passed.

10. New Business:

- a. Standardize COLA for Administration – Chief presented the inequality in COLA’s in all three separate employment contracts the districts currently holds. Chief requested a standardization in his contract the district secretary’s contract, recognizing the inequality that currenting exists. A robust discussion regarding this matter followed.

Commissioner Patton made a motion to raise the secretary’s minimum COLA from 1.5 to 2 while leaving the maximum at 3. Chief’s maximum COLA will remain at 4. Commissioner Crisp second the motion, all voted in favor, motion passed.

11. Executive Session:

Commissioners went into a 10 - minute executive session at 8:26 regarding personal issues. Commissioners returned from executive session at 8:42. No action taken

12. Commissioner Comments:

- a. Commissioner Crisp – Recognizes this is his last meeting as a commissioner. He states the first 3 years were difficult, the last 3 years have been much better. He is proud to have helped the district grow in the number of staff, move into the Elma station, the annexation and purchase new apparatus etc. He has been proud to serve the district. He not finished serving the district, he may run again later, he is interested in helping with the cadet program and maybe volunteering as a training officer. Thank you to the board, present and past.
- b. Commissioner Patton – Thank you to Commissioner Crisp for his 6 years of service, thank you to the duty crews, thank you to Adam
- c. Commissioner Hauge – Thank you Ali for helping out tonight. Thank to Commissioner Crisp for all his time he appreciates everything he has done. Thank you to firefighter Criess for the receiving her instructor II certification. He adds he apricates everything everyone does.

13. Public Comment:

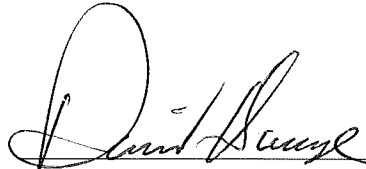
No public comment.

14. Awards / Appreciation / Retirement

Chief Fulbright presented Commissioner Crisp an award plaque for his service as our commissioner.

15. **Adjournment:** - Meeting Adjourned at 8:49

Approved this January 11th, 2022.




Dave Hauge, Chairman

Jim Crisp, Commissioner

 1-11-22

Eric Patton, Commissioner

ATTEST:



Jody, Coon
District Secretary