

## MINUTES

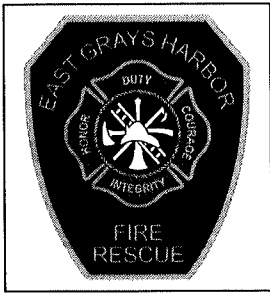
### BOARD OF FIRE COMMISSIONERS REGULAR MONTHLY MEETING

January 10<sup>th</sup>, 2023

The East Grays Harbor Fire and Rescue Board of Commissioners met at Station 5-5, located at 112 N. 2<sup>nd</sup> Street, Elma, WA 98541, for the regular monthly business meeting at 7:00 p.m. on January 10<sup>th</sup>, 2023, and on Microsoft Teams.

1. **Call to Order:**  
Called to order at 6:59 p.m. by Commissioner Hauge.
2. **Pledge of Allegiance:**  
Pledge of Allegiance.
3. **Mission Statement:**  
Mission Statement.
4. **Roll Call:**  
Commissioner Reinhart, Commissioner Krouse, Commissioner Hauge, Commissioner Borden, Commissioner Patton via phone, Chief Fulbright & Secretary Alison Sinclair.
5. **Approval of the Agenda:**  
Commissioner Hauge would like to make a few adjustments to the agenda by adding the Commissioner handbook to 12(d), Commissioner waiver to 12(e), public comment to 13(a) and Commissioner comment to 13(b). Commissioner Reinhart motioned, and it was seconded by Commissioner Borden to approve the agenda.
6. **Approval of the Minutes:**  
Commissioner Borden motioned to approve the December 13<sup>th</sup>, 2022, regular meeting minutes. Seconded by Commissioner Reinhart. Motion carried.
7. **Awards/Appreciation/Retirement:**  
No business
8. **Financial:**
  - a. Approval of Expenses

**(1) 2<sup>nd</sup> Batch for December 2022**



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- a. Commissioner Borden made a motion to approve EMS transactions 1303 to 1310, seconded by Commissioner Krouse. Motion carried.
- b. Commissioner Borden made a motion to approve General transactions 1311 to 1326, seconded by Commissioner Krouse. Motion carried.

#### **(2) 1<sup>st</sup> Batch for January 2023**

- a. Commissioner Borden made a motion to approve payroll transactions 5 to 8, seconded by Commissioner Reinhart. Motion carried.
- b. Commissioner Krouse made a motion to approve EMS transactions 9 to 12, seconded by Commissioner Borden. Motion carried.
- c. Commissioner Borden made a motion to approve General warrants 13 to 29, seconded by Commissioner Krouse. Motion carried.

#### **b. Review of December Draw and Payroll:**

No action required and no discussion.

#### **c. Approval of January Draw and Payroll:**

Commissioner Reinhart made a motion to approve January Draw and Payroll, seconded by Commissioner Krouse. Motion carried.

#### **d. Review of month-end reports:**

Chief Fulbright presented month-end reports. Discussion and clarification from Commission Krouse regarding Chief's vacation accrual.

#### **9. Communications:**

No business

#### **10. Chief's Report:**

See attached copy of Chief's report.

#### **11. Old Business:**

- a. High School Plan – The high school board is ready to review the MOU from the District. Chief is asking for a response from our Board by Monday 01/16/23 after reviewing the MOU.
- b. Tender 5-21 – The tender that Chief sent to the Board to review has already sold. Discussion was had on the pros and cons of buying old vs. new. Will discuss at the upcoming special meeting.



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- c. Lexipol - Covered in Chief's report.
- d. EMS Availability Agreements- District 12 has made a counteroffer and we are still waiting to hear from the City of McCleary. Both stated they were willing to take on lift assists. Will discuss at the upcoming special meeting.

#### 12. New Business:

- a. Resolution 23-01- Commissioner Krouse made a motion to accept Resolution 23-01, seconded by Commissioner Borden. Motion carried. Discussion to move the Commissioner meetings to the 1<sup>st</sup> Tuesday of the month. The Board agreed and will move the meetings to the 1<sup>st</sup> Tuesday, effective immediately.
- b. Fire Station Feasibility Study- Chief is still waiting to hear back on the feasibility study quotes.
- c. Fire Levy Lid Lift- Brief discussion about the pros and cons of a levy lid lift. Agreed to table discussion until upcoming special meeting.
- d. Commissioner Waiver- Updates to waivers were made.
- e. Commissioner handbook- Handbooks were handed out. Updates were made to the Open Public Meetings Act that need to be reviewed.

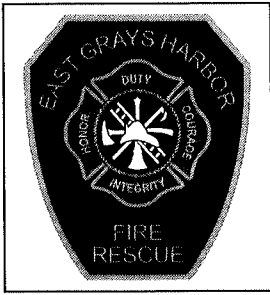
#### 13a. Public Comment:

-Liisa Mayberry asked if we could hire professional grant writers? Chief Fulbright stated that we can. He has looked into hiring them in the past. At that time, it was approximately a 10% commission to the grant writer. A neighboring department recently hired a professional but was still turned down for grants.

-Liisa also asked if the meeting minutes could be posted to the department website?

Commissioner Hauge stated that yes, they will be, we are working on getting the website updated.

-Jody Coon asked which neighboring district was not awarded a grant after hiring a professional?



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Chief Fulbright stated that it was District 1.

-Jody also asked if the district has ever paid for a grant writer?  
Chief is not aware of the district ever hiring a professional grant writer.

**13b. Commissioner Comments:**

- a. Commissioner Hauge – No comment
- b. Commissioner Patton- No comment
- c. Commissioner Krouse – Thank you to the administration and line workers.
- d. Commissioner Borden – Thank you to everyone for being here tonight.
- e. Commissioner Reinhart – Same as the others. Thank you to everyone.

**14. Meeting of Local Board of Volunteer Firefighter's Council**

No business

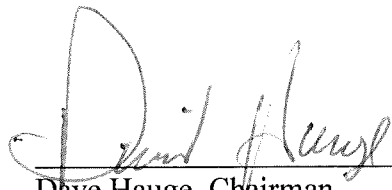
**15. Executive Session:**

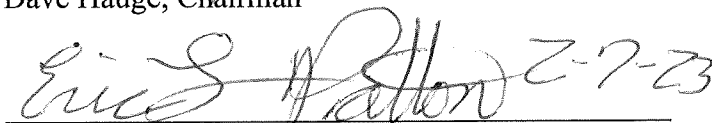
The Commissioners went into executive session per RCW 42.30.140(4) at 8:07pm for 1 hour. At 9:07pm Commissioner Hauge returned and extended the executive session for an additional 30 minutes. Regular meeting resumed at 9:30pm.

Discussion was had regarding public employee's performance. No action taken.

- 16. Adjournment:** - Motion to adjourn at 9:31pm by Commissioner Borden, seconded by Commissioner Reinhart. Motion carried.

Approved this February 7<sup>th</sup>, 2023.

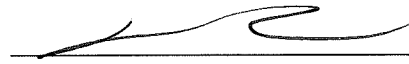
  
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Dave Hauge, Chairman

  
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Eric Patton, Commissioner



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BOARD OF FIRE COMMISSIONERS  
REGULAR MONTHLY MEETING

  
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Robert Krouse, Commissioner

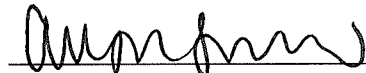
2-7-23

  
\_\_\_\_\_  
John Reinhart, Commissioner

2/7/23

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Jacob Borden, Commissioner

ATTEST:

  
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Alison Sinclair  
District Secretary