

MINUTES

GRAYS HARBOR FIRE DISTRICT 5 BOARD OF FIRE COMMISSIONERS REGULAR MONTHLY BUSINESS MEETING

January 14, 2020

The Grays Harbor Fire District 5 Board of Commissioners met at the Elma Fire Station located at 112 N 2nd Street, Elma, WA, for the Regular monthly business meeting at 7:00 p.m. on January 2020.

1. **Call to Order:**

The meeting was called to order at 7:00 p.m. by Commissioner Crisp.

2. **Pledge of Allegiance:**

Commissioner Crisp called for and led the Pledge of Allegiance.

3. **Roll Call:**

In attendance were Commissioner Crisp, Commissioner Patton, Commissioner Hauge, Chief Fulbright.

4. **Approval of the Agenda:**

Commissioner Patton made a motion to accept the agenda, Commissioner Hauge second the agenda. All voted in favor, motion passed.

5. **Approval of Minutes:**

a. **December 18, 2019 Regular Meeting:**

Commissioner Patton made a motion to accept the minutes from the December 18, 2019 Regular meeting. Commissioner Crisp seconded the motion. All voted in favor, motion passed.

6. **Swearing in Ceremony for Commissioner Dave Hauge.**

7. **Financial:**

a. Approval of Expenses:

(1) 2nd Batch of December 2019, for \$20,047.42

(2) 1st Batch of January 2020 for \$41,866.22

Motion was made by Commissioner Patton to approve the expenses for the 2nd batch of December for \$20,047.42 and the 1st Batch for January 2020 meeting, for \$41,866.22 Commissioner Crisp seconded the motion. All voted in favor, motion passed.

b. Review of December Payroll:

No concerns on the final December payroll.

c. Approval of January Payroll:

Commissioner Patton made a motion to accept January payroll of \$98,538.71 Commissioner Crisp seconded the motion. All voted in favor, motion passed

d. November County Budget Reports:

Monthly reports were sent out to Commissioners earlier in the month. No discussion was needed.

8. Communications:

a. WA State Fire Commission Saturday Seminar on April 4, 2020 at Suquamish Seminar. This Seminar is Newly Elected/Appointed or Experience Commissioners, Chiefs and Secretaries. The Seminar meets the Statutory Open Public Meetings training requirements which is required every 4 years for elected officials. Chief Fulbright, Commissioner Patton, Commissioner Hauge and Jody Coon will be attending.

9. Chief and Committee Reports:

a. Fire Chief's Monthly Report:

See attached copy of Chief's report. Chief briefly went through report and answered questions.

10. Old Business:

a. Elma Station Remodel:

PPE Storage racks have been received, next will be to repair vertical post, sheet rock, paint and then install racks.

b. Rosenbauer Tender:

We have ordered hose and appliances for the tender and staff is loading the equipment as it arrives.

c. Navistar Ambulance:

Attorney Thomas Burke is drafting a timeline of breakdowns and drafting a rejection letter. We continue to send him each invoice on repairs and notice of break downs.

d. AFG Grant 2018 update (\$391,000)

Still in process.

11. New Business:

a. BIAS Software:

We are continuing to work with BIAS to upload all information on Bars codes, Venders and employee payroll. Once the uploading of information is complete, we plan is to run 3 to practice reports making sure that is matches with the county before we go live in payroll.

b. Zoll/Spillman Interface:

Still waiting to hear back from Andy at GH911 on the compatibility of Zoll/Spillman software.

c. Resolution:

Resolution 20-1 Commissioner 2020 Scheduled Meeting

Commissioner Hauge made a motion to approve Resolution 20-1.
Commissioner Patton seconded the motion. All voted in favor, motion passed.

Resolution 20-2 Authorizing Commissioners to serve as Volunteer Firefighter.
Commissioner Hauge made a motion to approve Resolution 20-2.
Commissioner Crisp seconded the motion. All voted in favor, motion passed.

12. Swearing in Ceremony for new recruits:

a. No Employees to Swear in.

13. **Hearing of the Public/Members Present:**

No comments

14. **Commissioner Comment:**

- a. Commissioner Crisp: Thanks everyone from the top down for the work they have been doing.
- b. Commissioner Patton: Thanked everyone for doing what they do, the work is appreciated.
- c. Commissioner Hauge: No comment.

15. **Executive Session:**

Meeting went into executive session at 8:00 pm hours to discuss draft employee agreement for District Secretary position.

Meeting went back into regular session at 9:20 pm. Draft agreement was provided to all Commissioners, who advised that they would do some research and communicate information through Chief Fulbright and come back to next meeting.

16. **Meeting of Local Board of Volunteer Firefighters Council:**

Approval for the Board Chairman to sign BVFF voucher for Slim Mattox Retirement.

17. **Adjournment:**

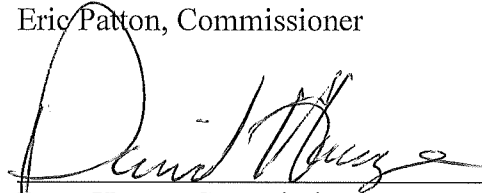
Commissioner Hauge made a motion to adjourn at 9:20 p.m. Commissioner Crisp seconded the motion. All voted in favor, motion passed, meeting adjourned.

Approved this 14th day of January 2020.


Jim Crisp, Chairman

2-11-2020

Eric Patton, Commissioner


Dave Hauge, Commissioner

ATTEST:


Roddy Coon
Secretary