

## MINUTES

### GRAYS HARBOR FIRE DISTRICT 5 BOARD OF FIRE COMMISSIONERS REGULAR MONTHLY BUSINESS MEETING

September 9, 2021

The Grays Harbor Fire District 5 Board of Commissioners met at the Elma Fire Station, located at 112 N. 2<sup>nd</sup> Street, Elma, WA 98541, for the regular monthly business meeting at 7:00 p.m. on September 9, 2021, and on Zoom.

1. **Call to Order:**

The meeting was called to order at 7:00 p.m. by Commissioner Hauge.

2. **Pledge of Allegiance:**

Pledge of Allegiance. Followed by Commissioner Hauge reading the Boards mission statement for this meeting.

3. **Roll Call:**

In attendance were Commissioner Hauge, Commissioner Crisp, Chief Fulbright & Secretary Jody Coon. Commissioners approved absenteeism of Commissioner Patton

4. **Approval of the Agenda:**

Commissioner Crisp made a motion to approve the agenda, Commissioner Hauge second the motion. All voted in favor, motion passed.

5. **Approval of Minutes:**

- a. Commissioner Crisp made a motion to approve the August 10, 2021, minutes. Commissioner Hauge second the motion, all voted in favor. Motion passed.
- b. Commissioner Hauge made a motion to approve the August 19, 2021, minutes. Commissioner Crisp second the motion. All voted in favor motion passed.

6. **Financial:**

- a. Approval of Expenses

(1) 1<sup>st</sup> Batch for September 2021

Commissioner Crisp made a motion to approve the 1st batch of expenses for September. Commissioner Hauge second the motion, all voted in favor motion passed.

(2) Review August payroll -No action required

(3) Approval of September Draw and Payroll.

Commissioner Crisp made a motion to approve September draw and month end payroll. Commissioner Hauge second the motion. All voted in favor, motion passed.

(4) Review of month end reports – No Action

7. **Communications:**

- a. Grays Harbor County Prosecutor – Email from prosecutor send to board, staying the course with previous discussion.
- b. Insurance on Misappropriation case: Second check received.
- c. Agreement with Grays Harbor District 1 – Chief gave brief update, next meeting schedules for the end of the month. Currently researching similar system rates.

8. **Chief's Report:**

See attached copy of Chief's report.

9. **Old Business:**

- a. Emergency Reporting Data Base: Projected start date October 1, 2021
- b. Navistar Chassis – Covered in Chief's report
- c. Pre-Fire Plan – Staff currently working on phase 3 process. Phase 4 will include duty crews.
- d. High School Plan – No update to report
- e. SPMC-REP for Transfer work – Update given by Chief. Positive discussions
- f. SPMC Protection Fee – Being sent to District attorney

10. **New Business:**

- a. Resolution 21-10, Purchase Rosenbauer Engine from the City of Elma  
  
Commissioner Hauge and a motion to approve Resolution 21-10.  
Commissioner Crisp second the motion, All voted in favor motion passed.
- b. Omnibus Agreement with Regin 3 – To be review for next meeting
- c. Governor Inslee Proclamation – Mandatory Vaccination – Chief will follow
- d. EMS Billing Data – Currently researching standard rates for possible increase.

11. **Executive Session** – The Board and the Chief when into executive session at 7:56 for 5 minutes. The Board resumed the regular meeting at 8:01. No action was taken.

12. **Commissioner Comments:**

- a. Commissioner Crisp – Thank you to Commissioner Hauge for the time and effort he is putting to his position as Board Chair. Chief, can not give you enough accolades for the work he has done over the past year and half – two years. Jody, your hard work is not going unnoticed. I appreciate all the work you have done since taking on new roll. Thank you to the rest of the staff for their continued hard work.
- b. Commissioner Hauge – Reiterates what Commissioner Crisp said he adds it's refreshing to have professional exchanges. Thank Chief and Jody

13. **Public Comment:**

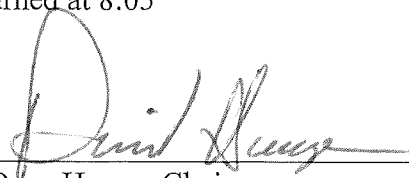
Citizen requested a meeting with Chief end of the month.

14. **Meeting of Local Board of Volunteer Firefighters Council** – No action

15. **Awards / Appreciation / Retirement** – No Action

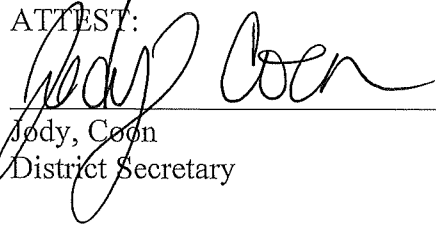
16. Adjournment: Meeting Adjourned at 8:05

Approved this October 12, 2021.

  
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Dave Hauge, Chairman

 10-12-21  
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Jim Crisp, Commissioner

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Eric Patton, Commissioner

ATTEST:  
  
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Jody, Coon  
District Secretary